

**SOMERSET COUNTY LIBRARY SYSTEM
COMMISSION MEETING MINUTES
December 5, 2012**

Present were: Mary Caruso, Al Ellis, George Jarvis, James McGarry, Anita Ventantonio, Robert Waldstein, and Art Carlson, chair. Staff present were: Brian Auger (Library Director), Keith McCoy (Assistant Library Director), Deanna Gray (Human Resources Manager), and Brian Morgan, (Business Manager).

Others present were: James Hecht (former Library Director), Chris Corsini (County Counsel), Sue Bateman (former Commissioner), James Veraklis (health insurance broker), as well as Adele Barree, Wendy Clarkson, Marna Elliott, Hannah Kerwin, Richard Loomis (staff).

After a brief reception honoring Mary Caruso, outgoing Commissioner, the meeting was called to order by Chairman Art Carlson at 7:30 PM.

OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting was announced in accordance with the Open Public Meetings Law. Adequate notice of this rescheduled meeting was made by notifying *The Courier News* and *The Star Ledger*.

PLEDGE OF ALLEGIANCE

The meeting opened with the recitation of The Pledge of Allegiance.

APPROVAL OF MINUTES FROM THE NOVEMBER 14, 2012 RESCHEDULED MONTHLY MEETING

On motion of Al Ellis, seconded by Mary Caruso, the minutes of the November 14, 2012 rescheduled meeting were approved as amended by all Commissioners present.

APPROVAL OF CLAIMS LIST FOR NOVEMBER, 2012

A motion was made by Mary Caruso, seconded by Anita Ventantonio to approve the claims list in the amount of \$1,239,961.73 by way of Resolution 12-051. The roll-call vote was unanimous by all Commissioners present.

REVIEW/ACCEPTANCE OF FINANCIAL REPORTS FOR NOVEMBER, 2012.

A motion was made by George Jarvis, seconded by Anita Ventantonio approve the December 2012 Financial Report. The roll-call vote was unanimous by all Commissioners present.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

NEW BUSINESS

- On a motion of Anita Ventantonio and seconded by Al Ellis, the Commission adopted the attached resolution #12-052 canceling the planned appropriation to Manville for overpaid taxes. The roll-call vote was unanimous by all Commissioners present.
- On a motion of Mary Caruso and seconded by James McGarry, the Commission adopted the attached resolution #12-053 raising the non-resident fee to \$195. The roll-call vote was unanimous by all Commissioners present.
- The Commission tabled until the January 2013 meeting the following: Resolution 12-054 revising the

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finer schedule, Resolution 12-055 revising meeting room policies and Resolution 12-056 revising display case and exhibit policies.

- On a motion of Al Ellis and seconded by Anita Ventantonio, the Commission adopted the attached resolution #12-057 authorizing the purchase of computer equipment from a state contract vendor. The roll-call vote was unanimous by all Commissioners present.
- On a motion of Mary Caruso and seconded by James McGarry, the Commission adopted the attached resolution #12-058 authorizing payments to host communities. The roll-call vote was unanimous by all Commissioners present.
- On a motion of Anita Ventantonio and seconded by everyone present, the Commission approved a motion calling on a statement to be added to the minutes recognizing, congratulating, thanking and commending Mary Caruso for her many years of outstanding service to the Commission, the staff and the patrons of the Somerset County Library System. Votes were all “yea”.
- On a motion of Al Ellis and seconded by Anita Ventantonio, the Commission approved a change in the date for the January reorganization and first meeting from January 2 to January 9. Votes were all “yea”.

NEXT SCHEDULED MEETING

The next Commission meeting is scheduled for January 9, 2013 in the Silverstein Conference Room of the Bridgewater Library at 7:00 PM.

ADJOURNMENT

The meeting was adjourned at 8:35 PM after a motion by Anita Ventantonio that was seconded by Robert Waldstein.